

How to Schedule Anesthesia Cases

Scheduling patients is quite easy when you follow these suggestions....

1. **FEES:** Please give the patient a rough estimate of the anesthesia fees. Ask your doctor how long his procedure will take. Add one hour. Multiply that by \$460 for a rough estimate. Please have the patient contact my staff for any questions regarding financial arrangements and minimums. Fees subject to change without notice.
2. **INSURANCE:** Explain to the patient that our office will handle all insurance relating to the anesthesia and that these charges are separate from the surgery/dentistry charges. It is customary for the patient to settle their bill before the day of the procedure. We accept cash, checks, VISA, MasterCard, Amex, Discover and Care Credit.
3. **PREAUTHORIZATION:** If your patient wishes to wait to schedule until they hear back from their carrier, fax a copy of your dental pre-auth and an estimate of how long the procedure will take. Our staff will do the rest. Medicare will not pay for dental anesthesia. Delta Dental will not pay except for general anesthesia for extractions. Most medical plans do not cover dental charges except due to an accident. Some medical plans cover for surgical procedures; ie osseous surgery, endosseous implants, extractions, or apicoectomy. Of course dental insurance will not pay for the anesthesia if your fees will exceed the the patient's maximum benefits.
4. **Ready to schedule:** Fax (949-448-8858) the first page of their health history, containing patient information and address. Call (949-362-9690) with some of your available dates and how long you expect the patient to be in the chair. Dr. Davies cannot leave until the patient leaves.
5. We may schedule a preoperative visit in your office with the patient. Usually this is done over the phone. Forms will be mailed by our office to the patient. These forms are also available via e-mail or on Dr. Davies' web pages below.
6. **On the day of surgery:** *Our patients will be pre-sedated with a Valium type of medication. Therefore it is highly recommended that any consent for your procedure be signed prior to the day of surgery. The ride should wait* until dismissed by your office since you are responsible for transportation. Give the ride a "return by" time.
7. Dr. Davies will need a room, an assistant and the patient **30 minutes prior** to the start of treatment; please inform him what areas are to be treated and should be anesthetized first. The surgeon must be in the office before Dr. Davies can start.

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Forms and Additional Information at www.DentalAnesthesia.com 6-22-09